



External Service Request Form

This form should be completed and approved by the site supervisor & SBC AmeriCorps Program Manager before you can participate in any extra service activities outside of your service site. **Please submit your request at least two weeks' prior for approval.**

You must provide a justification on how this service activity is related to veterans and people experiencing homelessness.

Member Name: _____ Request Date: _____

Service Site Name: _____

Service justification: _____

Service Location: _____ Date: _____

Number of anticipated hours you will serve: _____

Member signature: _____ Date: _____

Supervisor signature: _____ Date: _____

Member should retain original copy of this form, and should provide a hardcopy or digital copy to their site supervisor

This program is administered by CaliforniaVolunteers and sponsored by the Corporation for National and Community Service



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