



Santa Barbara County AmeriCorps Partnership For Veterans & People Experiencing Homelessness



Santa Barbara Coordinated Outreach Navigator Position Description

Position: Outreach Navigator. Under the supervision of the Regional Coordinator from the Central Coast Collaborative on Homelessness (C3H), this position will provide outreach to people experiencing chronic homeless, and will assist them with locating and retaining housing. The outreach navigator will assist the Regional Coordinator with identifying clients, assessing clients, obtaining permission to work with clients, supporting clients' search for housing and supportive services, and providing housing retention for those clients in permanent housing.

Seeking: 1 full-time member to serve 35-40 hours/week, 1700 hours total beginning September 1, 2017 ending August 31, 2018. Monthly stipend paid during term of service: \$1,236. Education award received upon successful completion of term-of-service: \$5,815. Typical schedule may vary throughout the week based on client needs and will include participating in outreach teams early morning Mondays and Fridays as well as evenings Wednesdays and Thursdays.

Activities Include:

- Attend C3H weekly Coordination Meetings
- Under the direction of the Regional Coordinator, meet with clients
- Work with clients on a variety of tasks some of which will include: completing housing and public benefits applications, attending medical and benefit determination appointments, providing transportation, and assisting with reunifications
- Recruit volunteers for the Coordinated Outreach Teams as needed
- Use Vertical Change to update information on work with clients
- Complete VI SPDAT assessments through outreach
- Attend local trainings as needed and required by the program
- Support the development of a "Housing First" approach to providing services

Skills Desired:

- Strong interpersonal skills
- Professional attitude at all times in order to best represent oneself, C3H and AmeriCorps.
- Technological competency, including use of Microsoft Office, web-based software, online databases and Internet
- Knowledge base of Santa Barbara community resources that serve people who are homeless
- Experience working with people of diverse socioeconomic backgrounds including mental illness and substance abuse disorders is useful
- Use of a personal vehicle preferred

Other Information:

- Hours per week are based on 48 week year. 2 weeks per year can be taken off for personal or

This program is administered by CaliforniaVolunteers and sponsored by the Corporation for National and Community Service



www.SBCAmeriCorps.org



Santa Barbara County AmeriCorps Partnership For Veterans & People Experiencing Homelessness



sick time. Members can take these days off as agreed upon by the site supervisor and program staff. Program observes 9 designated holidays.

This program is administered by CaliforniaVolunteers and sponsored by the Corporation for National and Community Service



www.SBCAmeriCorps.org

United Way of Northern Santa Barbara County | PO Box 947 | Santa Maria | CA | 93456